

Emergency Management Plan

206.1 PURPOSE AND SCOPE

The City of Azusa has prepared an Emergency Operations Plan for use by all city employees in the event of a major disaster or other emergency event. NIMS (National Incident Management System), SEMS (Standardized Emergency Management System), and ICS (Incident Command System) have been integrated into this disaster plan. It provides for a strategic response by all employees, and assigns specific responsibilities in the event the plan is activated.

206.2 ACTIVATING THE EMERGENCY PLAN

The Emergency Operations Plan can be activated in a number of ways. The City Manager and Police Chief serve as Emergency Operations Center Command, along with several other department managers. With respect to government continuity, any of these individuals may activate the Emergency Operations Plan in response to a disaster.

206.2.1 RECALL OF PERSONNEL

In the event that the Emergency Management Plan is activated, all employees of the Azusa Police Department are subject to immediate recall. Employees may also be subject to recall during extraordinary circumstances as deemed necessary by the Chief of Police or the authorized designee.

Failure to promptly respond to an order to report for duty may result in discipline.

206.3 LOCATION OF THE PLAN

The Plan for the Azusa Police Department is located in the Office of Emergency Services, the Emergency Operations Center, the City Library, in all Department Head offices and with each City Council member. All supervisors should familiarize themselves with the Emergency Operations Plan and what roles police personnel will play when the Plan is implemented.

206.4 UPDATING OF MANUALS

The Chief of Police or designee shall review the Emergency Management Plan Manual at least once every two years to ensure that the manual conforms to any revisions made by the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS) and should appropriately address any needed revisions.